

প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001 : 2015

June 22, 2020

Office Order No.:103-2020

For the greater interest of the Company, Ms. Khadiza Akther (1301), SEO, Policy Servicing Dept., Head Office, Dhaka is hereby deputed to Internal Audit Dept., Head Office, Dhaka.

Ms. Khadiza Akther is advised to report her joining to the EVP & Incharge, Internal Audit Dept., Head Office, Dhaka immediately with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Ms. Khadiza Akther (1301), SEO.

C.C. to:

- 1. The Chief Executive officer for kind information.
- The DMD & CFO.
- 3. The DMD & CS.
- 4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 5. The SEVP & Incharge, Administration Dept.
- The EVP & Incharge (I/A)
- 7. The JSVP & Incharge, Policy Servicing & Claims Dept.
- 8. Master file
- 9. Office Order file
- 10. Personal file

ISO 9001:2015 CERTIFIED

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Mahmudur Rahman Talukder Senior Vice President (Admin)

Ms. Khadiza Akther (1301), SEO.